



भारत सरकार
वाणिज्य एवं उद्योग मंत्रालय
वाणिज्य विभाग
विकास आयुक्त का कार्यालय
नोएडा विशेष आर्थिक क्षेत्र

नोएडा-दादरी रोड, फेज-2, नोएडा – 201305 (उत्तर प्रदेश)
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F. No. A-22011/1/05-Admn.

Dated: 12.12.2025

OFFICE ORDER

With the approval of the Competent Authority, the work allocation of the following Officers is ordered with immediate effect and until further orders:

S.No.	Name of Officer & Designation	Work Allocation	Reporting Officer
1.	Shri Mohadikar Kiran Mohan Deputy Development Commissioner	<ul style="list-style-type: none">i. All work related to NSEZ Project Section.ii. EOUs related work in Rajasthan and Uttar Pradesh and EOU/SEZ promotion related works in these states.iii. MEIS/SEIS/RODTEP/CST/DBK and any other export promotion schemes in respect of work allocated to him.iv. Softex/SERF/ services related compliances in respect of work assigned to him.v. Issuance of Certificate of Origin under FTAs in respect of NSEZ units.vi. RTIs in respect of works allocated to the office.vii. Specified Officer of Moradabad, SEZ.viii. Administration including RTI/Parliament Questions/	JDC

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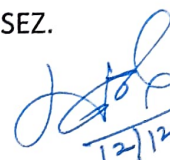
		<p>Report/Returns/Statistics/Court cases/ Audit matters etc in respect of work assigned to him.</p> <p>ix. Any other work which may be assigned by DC/JDC.</p>	
2.	<p>Shri Gya Prasad</p> <p>Deputy Development Commissioner</p>	<p>i. All work of Private SEZs under DC NSEZ including Arshiya FTWZ.</p> <p>ii. MEIS/SEIS/RODTEP/CST/DBK and any other export promotion schemes in respect of work allocated to him.</p> <p>iii. Softex/SERF/services related compliances in respect of work assigned to him.</p> <p>iv. Issuance of Certificate of Origin under FTAs under their jurisdiction.</p> <p>v. All work of EOUs under DC, NSEZ except Rajasthan and Uttar Pradesh state and EOU/SEZ promotion related works in these states.</p> <p>vi. All work relating to implementation of Labour Laws/Labour Court issues & labour related matters.</p> <p>vii. Implementation of official language policy and coordination in NSEZ.</p> <p>viii. Work related to NSEZ Administration and Vigilance including purchase of Admin through Budget allotted by DoC.</p> <p>ix. Administration including RTI/Parliament Questions/ Report/Returns/Statistics/Court cases/ Audit matters etc in respect of work assigned to him.</p> <p>x. Any other work which may be assigned by DC/JDC</p>	JDC
3.	<p>Shri Noman Hafiz</p>	<p>i. Work related to Estate Management, Estate Officer, Secretary NSEZ Authority.</p>	

[Signature]
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Deputy Development Commissioner	<p>ii. All work of Moradabad SEZ, Sitapura I and Sitapura II SEZ, Jaipur.</p> <p>iii. MEIS/SEIS/RODTEP/CST/DBK and any other export promotion schemes in respect of work allocated to him.</p> <p>iv. Softex/SERF/services related compliances in respect of work assigned to him.</p> <p>v. Issuance of Certificate of Origin under FTAs under his jurisdiction</p> <p>vi. All the work relating to social media of Zonal NSEZ.</p> <p>vii. Administration including RTI/Parliament Questions/ Report/Returns/Statistics/Court cases/ Audit matters etc in respect of work assigned to him.</p> <p>viii. Protocol Officer for NSEZ Zonal Office.</p> <p>ix. Any other work which may be assigned by DC/JDC</p>	JDC
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2. All previous Office Orders in this regard may be treated as modified to the above extent with immediate effect.

3. This issues with the approval of the Development Commissioner, NSEZ.


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(Gya Prasad)

Deputy Development Commissioner

Copy to:

1. OSD to DC, NSEZ-for information of DC, NSEZ.
2. PA to JDC- for information of JDC, NSEZ.
3. All DDCs/ADCs, NSEZ.
4. DCC, NSEZ
5. Specified Officer, SEZ, Moradabad/Jaipur/ Mohali and Chandigarh/Gurugram.
6. Sr. Account Officer, NSEZ, Noida.
7. All AO/Supdt.(Customs) of Private SEZs under the jurisdiction of DC, NSEZ
8. All concerned Officers.
9. ADC(IT)-for up-dation of hierarchy in SEZ Online System.

10. Asstt.(Cost Recovery), NSEZ, Noida.
11. Concerned SEZ Developer(s)/Unit(s) under the jurisdiction of DC, NSEZ.
12. Office Order file.
13. Notice Board.
14. NSEZ Website for updation.


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